No.	Date Received	Name	Location	Response Comment	NSSC Resolutions
1	4/4/2006	Gary Heagy	ARC-JA	In reading this document in conjunction with the Service Delivery Guide it appears the NSSC will work directly with the technical requestors - that there isn't a need for a "clearing house" for someone to review packages before they go to the NSSC. A complete package includes a complete budget & supporting info and all the certs. Currently, if something is missing in the recipients proposal - details on the budget or a cert, its the Procurement Office that goes back to the institution. Its not clear if the NSSC will go back to the institution or the ARC technical requestor. This should be detailed to clarify the process and NSSC expectations of the center (clearing house/no clearing house/involvement of Center Procurement organization or not, etc.).	No involvement required of the center procurement office.
2	4/5/2006	Gary Heagy	ARC-JA	For unsolicited proposals, how will proposers know who to send the proposals to at the various Centers, how would they get status on their proposal prior to NSSC receipt?	No change to current unsolicited proposal process.
3	4/6/2006	Gary Heagy	ARC-JA	Is it an NSSC responsibility to educate the Center's population on the process for getting their grant packages (knowing what a complete package looks like and what certs to expect, new P-grp and checklist) to the NSSC. Should that be a responsibility listed in the transition plan?	The Service Delivery Guide and Transition plan will be posted to the NSSC web site. Quick Reference Guide will be distributed.
4	4/7/2006	Gary Heagy	ARC-JA	Currently, the New Tech roles are delegated to center personnel…will this continue to be the case? And will there be a separate "transition plan" on the interaction with these folks as well as the Patent Counsel?	New Technology and Patent responsibilites will remain at the Center.
5	4/8/2006	Gary Heagy	ARC-JA	page 1 - Under 2.1 Schedule, add 2006 after all dates for clarity purposes.	Comment Noted. Transition plan will be revised.
6	4/9/2006	Gary Heagy	ARC-JA	page 3, reference to IFMP - its now IEMP - Integrated Enterprise Management Program.	Comment Noted. Transition plan will be revised.
7	4/10/2006	Gary Heagy	ARC-JA	page 5 - Under 2.6 in line 5, change "regards" to "'regard".	Comment Noted. Transition plan will be revised.
8	4/11/2006	Gary Heagy	ARC-JA	page 5 - Under both 2.6 and 2.7, the reference to the Handbook should be consistent and reflect the actual title - if we are to expect compliance therewith, we need to clearly reference the official document only!	Comment Noted. Transition plan will be revised.
9	4/12/2006	Gary Heagy	ARC-JA	page 5 - Revise 2.8 to read as follows: The Mission Directorates, Headquarters Office of Procurement, and NASA Grant Officers and Technical Officers/Managers will be consulted and requested to provide feedback and suggestions with regard to all processes, procedures, and written guidelines.	Comment Noted. Transition plan will be revised.
10	4/13/2006	Gary Heagy	ARC-JA	page 5 - The wording of 2.9 is very awkward and unclear - not sure how to improve it absent an understanding of its intended meaning. As it stands, it is extremely convoluted and unclear. Suggest this be re-drafted.	Comment Noted. Transition plan will be revised.
11	4/14/2006	Gary Heagy	ARC-JA	page 6 - Under 3.0 in the third bullet, change "needed" to "required" and insert "and" after "CMM,".	Comment Noted. Transition plan will be revised.
12	4/15/2006	Gary Heagy	ARC-JA	page 6 - Under 4.0, fix reference to Handbook. Also, decide whether to capitalize "Grant" and "Cooperative Agreement" throughout the document.	Comment Noted. Transition plan will be revised.
13	4/16/2006	Gary Heagy	ARC-JA	page 7 - Some of these sentences could have better flow - suggest you peruse them carefully for editorial changes.	Comment Noted. Transition plan will be revised.
14	4/17/2006	Gary Heagy	ARC-JA	page 9 - Under 6.2, make following revisions in lines 3 and 4 - ".....,MS 39529, will be received by the NSSC Tech Doc department, where they will be processed and electronically filed."	Comment Noted. Transition plan will be revised.

No.	Date Received	Name	Location	Response Comment	NSSC Resolutions
15	4/18/2006	Gary Heagy	ARC-JA	Page 5, Item 2.7 Records Management - 3rd sentence will the Center TO be informed of proposal tracking information once the receipt of proposal at the NSSC has occurred?	Technical Officer will be notified of assigned Grant Government Officer via e-mail. Grants may be queried for status on the NSSC web.
16	4/19/2006	Gary Heagy	ARC-JA	Page 5, Item 2.8 Customer Input - Is this Customer Input prior to implementation, post implementation will seeking customer input be ongoing?	Plan to have continuing process.
17	4/20/2006	Gary Heagy	ARC-JA	Section 2.7, Records Management.- Will the closeout process include also the archiving of the federal records in accordance with NPR 1441.1 and if so will it be a FRC near SSC, or will that go back to the centers?	Closeout will be performed at NSSC.
18	3/31/2006	Elaine Hamner	MSFC:PS01	There is one sentence in 6.2 that is confusing to me. It states that any proposal correspondence that contains Proprietary Data will be mailed directly to the NSSC. Is this different from incoming packages which, whether delivered electronically or mailed to Office of Procurement - SP, are received in the NSSC Tech Doc department? What situation were you envisioning where proposal correspondence that contains proprietary data would not be mailed directly to the NSSC but go somewhere else?	Comment Noted. Transition plan will be revised.
19	4/5/2006	Kirk Sharp	SSC:MA30	**2.0 Scope** - Wave I will begin with awards being processed by the NSSC after the roll out of the Contract Management Module (CMM) on June 8. On May 01, 2006 the NSSC will start receiving technical requirements packages for Wave I which includes DFRC, GSFC, HQ, JPL/NMO and ~~SSC~~	SSC is included in Wave I.

No.	Date Received	Name	Location	Response Comment	NSSC Resolutions
20	4/6/2006	Kirk Sharp	SSC:MA31	**2.0 Scope** - For FY06 earmarks, Wave I centers will continue their normal processing such as requesting a proposal and providing it for technical review. **Effective May 1, 2006, the NSSC will assume the responsibility for award upon receipt of the technical requirements package. QUESTION: There is no mention about the A/P part for Wave I or Wave II Centers. Other documents have shown that the A/P part will not transition until FY08. At what point will the NSSC be requesting their own PMS accounts for the grants that they set up? If the NSSC only administers the grants and the Centers continue to set them up under either an existing PIN # from PMS, or sets up a new account, how will these accounts be divided and reconciled in FY08? Will the NSSC be responsible for closing these Grants (i.e. de-obligated and de-committing any excess funding? Who will be the POC on the Grants initated by the NSSC on the Payment Line?**	Comment Noted. Transition plan will be revised.
21	4/7/2006	Kirk Sharp	SSC:MA32	**4.0 Recommended Transition Plan** - Provide to NSSC a complete technical requirements package (TRP). Reference Appendix II of the Grants and Cooperative Agreements Service Delivery Guide for a checklist of required documents for the TRP. **(At what point in time will Glenn stop assisting SSC with their Grants?)**	For Wave I the date is May 1, 2006.
22	4/8/2006	Kirk Sharp	SSC:MA33	**6.0 TECHNICAL**- **6.1 Contact Center** - The NSSC Customer Contact Center toll free number, 877-677-2123 (NSSC123), will be the primary number used to contact the NSSC Procurement office. Their fax number is 866-779-6772, or they can be e-mailed at nssc-contactcenter@nasa.gov. Each call, fax or e-mail will initially be assigned as a "Level I" case. The Contact Center will make every effort to answer the inquiry, and a Remedy ticket will be opened for all inquiries. In the event a question cannot be answered by the Contact Center, the case will be routed to "Level II" which is the Procurement Office SP. Answers requiring a response from a Grants Officer will be routed to "Level III", the Procurement Office CS staff, or Grant Officer. The NSSC Customer Contact Center will be provided a listing of Procurement SP personnel and their G&CA area(s) of responsibility, Procurement CS personnel and Grant Officers, (The Contact Center should also have a listing of the Accounts Payable Grants Manager and/or CS personnel) as well as the reference URL's for grant status web	Noted. The information will be provided to the Contact Center.
23	4/9/2006	Kirk Sharp	SSC:MA34	**Center Responsibilities- page 8-** "The Centers retain all program/project mngt activities (safety, budgeting, funding, costing, property management, new technology and patent issues)." The NSSC should be handling the property management for grants/coop agreements, esp if there are cases where recipients have off-site Government-Furnished equipment or contractor acquired equipment where 1018 forms must be completed. This should be the responsiblity of the procurement function.	Property Reporting Management remains at the centers. NSSC will forward property reports to the centers.
24	4/10/2006	Kirk Sharp	SSC:MA35	Page E-1, Appendix E, item 114: We (SSC) have yet to have a face-to-face with NSSC as scheduled for last week in March	Comment is noted. The meeting has been rescheduled for April 20, 2006.
25	4/7/2006	Tom Baugh	JSC-BJ	Will NSSC be conducting VIT's such as the example (attached) with the Wave II Centers?	NSSC will conduct VITS and/or face to face meetings with the Wave II Centers.
26	4/7/2006	Stephen VanGundy	LaRC	4.1 Transition of Grants… Under Center Responsibilites, page 8 - 2nd para. Last sentence. Delete "will" and replace with "shall".	Comment Noted. Transition plan will be revised.

No.	Date Received	Name	Location	Response Comment	NSSC Resolutions
27	4/4/2006	Stephen VanGundy	LaRC	Same placement as above, 3rd para. Please clarify what this means? If the NSSC is going to administer grants, why are the Centers going to responsible for these functions. If there is a patent issue under a grant that is awarded and administered by the NSSC are you saying that it will be sent to the Center for resolution? If the answer is yes, this is a broken process.	Patent and New Technology issues will be coordinated with the centers respective POCs for resolution.
28	4/4/2006	Stephen VanGundy	LaRC	I believe this should be a "3" as it is doubtful that CMM will be implemented on time. Reviewer deleted the number "2" and replaced it with the number "3". The word "CENTER"? was deleted. The comment box has the word "Central"? But I believe the reviewer meant "Center".	Comment Noted. Transition plan will be revised.
29	3/28/2006	Sheryl Goddard	HQ	Page 2, 2.1, Schedule - Seems something is missing. Should it say "Wave II **processing of grants** will begin…"	Comment Noted. Transition plan will be revised.
30	3/28/2006	Sheryl Goddard	HQ	2. Page 2, 2.2 Organization and Staffing - Where are you in the staffing process for the civil servants? Have you had interviews yet?	Staffing process for civil servant is almost complete.
31	3/28/2006	Sheryl Goddard	HQ	3. Page 5, 2.6 Processes and Procedures, last sentence, I would recommend that it read, "comply with the NASA Grant and Cooperative Agreement Handbook, Grant Information Circulars, and other appropriate directives…"	Comment Noted. Transition plan will be revised.
32	3/28/2006	Sheryl Goddard	HQ	4. Page 5, 2.8 Customer Input - I would say, "The Mission Directorates, Mission Support Offices, Office of Procurement…" The Office of Education is a Mission Support Office and they have a lot of grants.	Comment Noted. Transition plan will be revised.

No.	Date Received	Name	Location	Response Comment	NSSC Resolutions
33	3/29/2006	Sheryl Goddard	HQ	5. Appendix C, 30. SMA-018-01 - Does this Federal Acquisition Regulations class also teach the NASA FAR Supplement?	Yes. NASA FAR Supplement is included in the class.
34	3/27/2006	Dennis Bridge	HQ	I noted on the subject transition plan, Appendix E - Communication Plan, Item 112, a reference to a "Face-2-Face" with Headquarters including the Resource Office (Dennis Bridge) for the week of April 10. Please note that I am not available for any off-site meetings for the month of April as we are in the midst of budget development. Also, I am unsure of the significance and content of the proposed meeting. If the subject matter is dealing with the processes for funding grants after the transition of the function to the NSSC, this office is not involved in grants budgeting and funding. Also, I am unsure of the significance and content of the proposed meeting. If the subject matter is dealing with the processes for funding grants after the transition of the function to the NSSC, this office is not involved in grants budgeting and funding. It is more appropriate for the NSSC to communicate with each of the funding organizations at NASA Headquarters (e.g., the Mission Directorates, the Office of Education), each of which has its own Resource Office, and possibly the HQ Grants Administration Office at	Comment Noted. Transition plan will be revised.